

2020-2021 Exchange Information Sheet

Application Procedures and Forms

Once you have been nominated by your university to study at Northwestern, please fill out Northwestern Pritzker Law School's [application](#) form. Applications for the Fall Semester are due on March 1st and those applying for the Spring Semester must submit their applications by October 1st. These dates must be maintained in order to receive your student visa on time.

Visa Requirements

After you have been accepted you will need to begin the visa application process. Our Admissions Office will send you a Visa Instruction Packet and a Pre-Matriculation Guide to help prepare you for your semester here. We will also send you a Registration and Course Guide that provides information about signing up for classes. We recommend that you review all of these materials prior to arriving at the Law School.

Student Fees

All full-time students will incur the following additional fees:

- Student Activity Fee of \$150
- A \$200 fee paid online once the I-20 Visa has been received
Amanda Hansen, in the Office of Admissions, will provide instructions when the DS-2019 document is ready.

Any additional questions regarding the payment process of the additional fees should be directed to Ms. Hansen by telephone at (312) 503-8452 or by email at amanda.hansen@law.northwestern.edu

Entrance Health Requirements

All entering students are required to provide a thorough medical history. After you have been accepted by Northwestern, you will need to complete and submit the Admission Health Record form, and review and fulfill the Immunization Requirements on the [Health Service website](#).

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Student Health Insurance

All Northwestern students are required to have health insurance approved by Northwestern. Please do not purchase health insurance as students are required to obtain the Northwestern plan. Students meet this requirement by enrolling in the Northwestern University Visiting Scholar Health Insurance Plan, sponsored by [Aetna Student Health](#). Complete details of the plan, including coverages, premiums and deductibles can be found on the Risk Management website: <https://www.northwestern.edu/risk/claims-insurance/university-insurance-programs/visiting-scholars/index.html>

Students complete the Visitor and Dependent Information portion on the [VSP Application](#) and send it to the Margaret Hackbarth via email at international.programs@law.northwestern.edu.

It is the STUDENT'S RESPONSIBILITY to review information on [Student Health Insurance requirements](#).

If you have any questions or concerns about the Visiting Scholar Plan, please contact Pamela Tackett by email at: pamela.tackett@northwestern.edu

Course Registration

You can view the Northwestern Law School course catalog on the [Curricular Offerings website](#) and under "Current Course Listings" on the [Registration and Records website](#). Please note that course offerings frequently change and that the course offerings for the Fall 2020 and Spring 2021 semesters will be finalized in the summer of 2020.

Prior to the registration period, you will receive an e-mail including your Northwestern Net ID, password, and instructions on how to activate your Net ID. All course registration is completed online through [CAESAR \(Computed Assisted Electronic Student Access Route\)](#) well ahead at your arrival on campus.

Requirements: You are required to be enrolled in at least eight (8) credits per semester to maintain your full-time student status and be in compliance with your visa requirements.

Add/Drop Period: The first week of the semester allows students to add or drop courses. During this period, it allows students to examine the Professor and course, and whether it will suit their needs and interests. If you need guidance for selection of courses, please contact Adi Altshuler, the Director of International Programs, at a-altshuler@law.northwestern.edu.

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PRITZKER SCHOOL OF LAW

Housing Information

The law school does not have on-campus housing. [StudentSpace](#) is a free apartment finding service located in the Streeterville area. They are available to help you find the perfect apartment in the city. A list of frequently asked questions about housing is available on the [Student Housing website](#). Housing options near campus:

- [McClurg Court Center](#), 333 E. Ontario
- [Axis](#), 441 E. Erie
- [Cityfront Place](#), 400 N. McClurg Court
- [The Streeter Luxury Apartments](#), 345 E. Ohio
- [The Chatelaine](#), 215 E. Chestnut
- [Lake Shore Plaza](#), 445 E. Ohio
- [420 E. Ohio Apartments](#)
- [Gold Coast City Club Apartments](#), 860 N DeWitt
- [Related](#), 500 N. Lake Shore Drive
- [Atwater Apartments](#), 355 E. Ohio

Contact Information

Primary Contact: Margaret Hackbarth

Email: international.programs@law.northwestern.edu

Phone: 312-503-0795

Address International Programs
Northwestern University School of Law
375 E. Chicago, McCormick 166
Chicago, IL 60611-3069

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PRITZKER SCHOOL OF LAW

2020-2021 Academic Year Calendar

August

24-30 Orientation week
31 Fall semester classes begin

September

7 Labor Day Holiday, no classes

November

26-27 Thanksgiving Holiday, no classes

December

1 Follow Thursday class schedule
2 Follow Friday class schedule
2 Fall semester classes end
3-4 Review sessions and reading period
5-17 Fall semester examinations

January

11 Spring semester classes begin
18 Martin Luther King Jr. Day, no classes

March

20-28 Spring break; ITP travel
30 Spring semester classes resume (follow Monday schedule)

April

20 Spring semester classes end
21-23 Review sessions and reading period
April 24 to May 6 Spring semester examinations

May

10-14 Convocation week
14 Law School Convocation