

Information Form and Exchange Student Requirements 2018/2019 Academic Year

The University of Alabama School of Law

Tuscaloosa, Alabama USA

Contact Information:

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Exchange Program Director:

Professor Dan Joyner
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Coordinator:

Caroline Barge
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Language of Instruction: English

Language Requirement: Letter of confirmation from TAU that the visiting exchange student is proficient in English.

The complete application requirement should include the following:

- A nomination from the partner institution
- Complete Visitor Registration Form
- Transcript of grades from student's home school in English
- A letter from exchange student's home school confirming that credits earned at UA Law will be accepted and applied toward a degree from that University
- Letter of confirmation from TAU that the student is proficient in English.
- A Personal Statement as to why the student wishes to study at UA Law as well as their academic and professional goals.
- A copy of the applicant's Passport (first page)
- A current photo to be used for the student file (jpg format)
- Proof of health insurance

These documents may be emailed to Ms. Barge at cbarge@law.ua.edu

Deadlines and Semester Dates:

Nomination deadline for Fall 2018: April 1, 2018

Application deadline for Fall 2018: April 15, 2018

Dates for Fall Semester 2018:

Mandatory Orientation Dates: August 6-10, 2018 (*tentative*)

Classes begin – Monday, August 13, 2018

Course and Credit Registration:

Course Registration: Fall 2018 registration will begin around the first week of April 2018.

Actual registration dates will be sent to applicants along with the course offerings in March 2018.

Credits and attendance:

- An applicant, who has been approved for admission, may register for courses during the registration period for up to a total of 16 credit hours.
- The student's home school must submit a letter approving the hours registered for and confirming that credits earned at UA Law will be accepted and applied toward the student's degree from that University.
- Classes are normally scheduled in 50 minute or 75 minute slots depending on the number of credit hours earned in a course. Students receive 2 hours credit for Seminar classes and they are normally scheduled between 3:30-5:20 on Tuesdays, Wednesdays, or Thursdays.
- Every student is required to attend all classes. A student may miss class only for good cause, such as:
 1. Sickness of, or accident to, the student which disables the student from attending class or poses a significant threat to the health of others,
 2. Sickness of, or accident to, a spouse or dependent, which requires the student to be with the spouse or dependent.
 3. The death of a family member or friend.
 4. An interview for a summer clerkship or for a permanent position after graduation, if the interview cannot reasonably be scheduled to avoid conflict.
 5. A meeting or event at which the student must appear as a representative of the Law School, or
 6. Other good cause as is warranted under the circumstances.

Admitted Students will be notified of specific registration dates for Fall 2018 and may access the course listing and course schedule on-line at that time at www.law.ua.edu/students/.

Housing: Visiting/Exchange students are required to find their own housing accommodations. We will send the student various housing options and on-line links to apartments on and near campus prior to their arrival.

Insurance and Visa Information:

Insurance:

As part of the application process, students will be asked to provide proof of health insurance before arrival.

Visa Information:

Exchange students must apply for a Student Visa prior to their arrival in the USA. Sending a copy of the first page of your VISA is required as part of the application process.

The University of Alabama International Office (Capstone International) will also require that students complete an I-20 once they have been accepted to UA School of Law. Documentation and contact information for Capstone International and the forms required will be forwarded to the student once they have been admitted.