



Information Sheet 2023/2024

Deadlines

- ✚ For Winter semester (Sept – Jan): March 10
- ✚ For Summer semester (Feb – June): September 10

Required Documents

With the official nomination letter, the following documents (in English) are to be sent by the study abroad coordinator via email (no hard copy is needed):

1. Application form for exchange students <http://www.cuni.cz/UKEN-179.html> (to be filled out on the computer, a digital photo is preferred). Please check that the courses are filled out with their codes.
2. Letter of purpose
3. Recommendation letter by a home faculty member
4. Transcript of records
5. CV
6. Certificate of English proficiency on B2 level according to Common EU Framework for Languages https://en.wikipedia.org/wiki/Common_European_Framework_of_Reference_for_Languages or equivalent IELTS 5.5, TOEFL IBT 72, TOEFL ITP 543 (does not apply for native English speakers)
7. Copy of passport
8. Invitation letter written by a CU faculty member, if the applicant is a PhD student

Academic Calendar

- Winter semester: end of September/beginning of October – Christmas, exam period = January
- Summer semester: end of February – end of May, exam period = June

Precise dates can be found on <https://cuni.cz/UKEN-1277.html>.

Courses Taught in English and in Other Foreign Languages

a) Every faculty offers a variety of courses and seminars in English. Links to the websites of the participating faculties:

- Faculty of Arts <http://www2.ff.cuni.cz/FF-945.html>
- Faculty of Humanities <http://fhs.cuni.cz/FHSENG-350.html>
- Faculty of Social Sciences <https://fsv.cuni.cz/en/admissions/exchange-students-admissions>
- Faculty of Mathematics and Physics <http://www.mff.cuni.cz/to.en/studium/>
- Faculty of Education <http://it.pedf.cuni.cz/socrates/index.php?lang=en>
- Faculty of Law <http://www.prf.cuni.cz/en/>
- Faculty of Science <http://www.natur.cuni.cz/eng/study/incoming-students/courses>
- Faculty of Pharmacy in Hradec Kralove <http://www.faf.cuni.cz/Foreign/LLP/>,
<http://www.faf.cuni.cz/en/>
- Faculty of Physical Education and Sport <http://www.ftvs.cuni.cz/FTVSEN-31.html>

Please note that only the CU faculties listed above participate in the cooperation with your home university. Should you wish to study at a faculty, which does not, contact me in advance to find out if you can choose some courses there.

b) A list of courses in English, German and French can be also found on the website for Erasmus+ exchange students <http://www.cuni.cz/UKEN-364.html>. These courses are available to non-European students.

c) There is also a **central database of courses** on

<https://is.cuni.cz/studium/eng/predmety/index.php?KEY=Az1>

Insert the name of the searched subject in the box "title" and all relevant courses at various CU faculties will appear. Or choose a faculty/and department and language and all available courses will show up.

Nevertheless, this list gives an overview of all courses ever offered so it cannot be regarded as up-to-date but courses tend to be the same to a high degree every academic year. They are always updated shortly before the start of the semester. The choice of courses is discussed after arrival and may be changed according to new circumstances.

It is necessary to click on the chosen course and check in its description:

- faculty and department by which it is offered
- language of instruction
- semester

Important:

Undergraduate exchange students are asked to apply to at least four courses, graduate students to at least three ones. Students are expected to check in advance whether the selected courses will be approved for equivalency by their home university.

Most of the courses should be chosen **at one faculty**, possibly from the offerings of the department corresponding to the student's major. This department will be the student's "host" department to which the application materials will be sent.

Courses offered to Erasmus program students are available for non-European exchange students. Also programs in English offered as paid programs for foreign students are available (free of charge) **with the exception** of *The East and Central European Studies* program at the Faculty of Arts ("CUFA" codes) and *The Undergraduate Program in Central European Studies* ("YBAU" codes) at the Faculty of Humanities.

Exchange students applying to the *Faculty of Humanities* are asked to select at least three regular courses. They can also apply to one or two UPCES courses ("YBAU" codes), but enrolment cannot be guaranteed. The CET program ("YBAC" codes) is available only for those exchange students who will spend full academic year at the FH.

Exchange students applying to the *Faculty of Arts* are asked to select at least three regular courses. They can also apply to one or two courses of the ECES program (i. e. with CUFA codes), but enrolment cannot be guaranteed as ECES is a paid program.

After the admission by the relative CU faculty, exchange students can apply to one or two courses at another CU faculty as well.

There is also a lot of useful information on the following websites:

<http://www.cuni.cz/UKEN-191.html>

Accommodation

Please note that exchange students need to have an accommodation agreement to apply for the visa.

Accommodation of exchange students in student dormitories is arranged by the receiving faculties. Most exchange students are accommodated at the Větrník, Hvězda or Kajetánka dormitories. A catalogue of dormitories is available at <https://kam.cuni.cz/KAMEN-165.html>.

The approximate price for 1 month/1 bed (rooms with shared bathroom facilities in the corridor):
Double room: 2 700 CZK

Single room: 4 200 CZK

Rooms in a "flat cell" system" sharing bathroom facilities in the "flat cell":
Double room (two double rooms share the bathroom facilities): 3 700 CZK
Single room (two single rooms share the bathroom facilities): 5 000 CZK

Students will be required to pay booking deposit of CZK 1800 approximately 2 months before their arrival to the Czech Republic and moving into the dormitory.

If the student moves out of the dormitory before the end of semester, there is a fine deducted from the deposit.

In case you wish to acquire private housing, we recommend looking for it as soon as possible.

Transcripts of Records

Transcripts are sent directly to the home institution/student.

Visa Information and Health Insurance

<https://studyinprague.cz/life-in-prague/visa/>
<https://studyinprague.cz/life-in-prague/health-system/>

Living Costs

The average cost of living per month:

Meals in university cafeterias – app. CZK 4000

Public transport – CZK 260

Other Information

More information about studying in the Czech Republic can be found on the webpage of the Centre for International Services <http://www.studyin.cz/>

Online CU news can be found on <http://iforumeng.cuni.cz/>

Study in Prague <https://studyinprague.cz/>

A map showing locations of faculties and dormitories <https://kam.cuni.cz/KAMEN-45.html>

Emergency Contact Details

Support as part of student mobility in case of emergency and crisis situations:

<https://www.cuni.cz/UKEN-588.html>

Contact Us

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