

Herbert Larson
Executive Director for International Legal Programs

Maria Landry
Director of Admission and International Student Recruitment and Enrollment

Mallory Asp
Senior Administrative Coordinator



TULANE LAW EXCHANGE FACTSHEET 2023 – 2024

INTERNATIONAL LEGAL PROGRAMS OFFICE CONTACT INFORMATION:

Incoming & Outgoing Exchange Primary Contact:

Mallory Asp
Senior Administrative Coordinator
(504) 865-5990
lawabroad@tulane.edu

Maria Landry
Director of Admission
(504) 865-5930
lawabroad@tulane.edu

Herbert V. Larson, Jr.
Executive Director
(504) 865-5839
hlarson@tulane.edu

DATES:

Application Deadlines:

Fall semester – April 1

Spring semester – October 15

Pre-program:

International Orientation Dates:
July 24 – August 17, 2023

Intensive English Course:
July 5 – 21, 2023

Semesters:

Fall 2023:
Semester: August 21 – November 29, 2023
Exam Session Dates: December 5 – 14, 2023

Spring 2024:
Semester: January 16 – April 24, 2024
Exam Session Dates: April 29 – May 10, 2024
Graduation Date: May 18, 2024

Full Academic Year Calendar (Current Year): <https://law.tulane.edu/academics/calendar>

Dates are tentative and may be subject to change

ACADEMIC EXPECTATIONS:

Admission Requirements:

All Tulane Law School courses are taught in English. Students should be studying law and fluent in English, both oral and written.

Tulane Law School requires the TOEFL unless otherwise waived. The minimum score is 90 on the internet based exam, 233 on the computer-based exam, and 577 on the paper-and-pencil based exam. Students may also take the IELTS, receiving a band score of 7.

Academic Requirements:

Attendance/Participation:	Mandatory/Graded vs. Optional/Non-graded	Depends on class
Course Load:	Min: 10 credit hours Max: 12 credit hours (May take additional credits upon approval)	(Approx 3-4 classes)
Examinations:	Written/Paper/Multiple choice	Depends on class

REGISTRATION, COURSES AND GRADING:

- Students are responsible for requesting an official transcript at the conclusion of their program to be sent to their home university. They can request a transcript via <https://registrar.tulane.edu/transcript>.
- Please see our [Course Descriptions Page](#).
- Students can register for classes online through <https://gibson.tulane.edu/> once they have been assigned a Tulane email address *username* and *password* (sent directly by the Tulane IT department).
- Exchange students can take any course offered by the Law School, subject to the prerequisites for any given course, with the exception of certain clinical and skills-related courses.
- Exchange students may take **one** non-law related class. Students should contact the non-law Tulane Department directly to receive approval. Students will receive a grade for this course on their transcript (separate from the law school).
- Exchange students take classes with JD and LLM students. Students should enroll as soon as possible to make sure that space is still available.
- Generally, exams cannot be rescheduled. Pay attention to exam dates when registering or booking travel.
- Exchange students will be graded on the normal U.S. grading scale (A-F). Students are encouraged to discuss the grading scale with their home school prior to arriving in the U.S. to avoid transfer credit issues after grades are posted.
- Tulane University offers exchange students the opportunity to transfer their credits towards a future LL.M. program. Please contact Maria Landry at mgusmaop@tulane.edu for more information.

ORIENTATION PROGRAM INFORMATION:

FALL SEMESTER

- Tulane Law School holds a month-long orientation program for international LL.M. and exchange students before the fall semester. This orientation program includes a 2 credit Introduction to US Law course. Exchange students are encouraged to enroll in this program.
- If students want to consider an LLM from Tulane Law in their future education, they can complete the orientation program with waived tuition.
- The orientation program also includes tours and activities around New Orleans and networking events with faculty and alumni.

SPRING SEMESTER

- Tulane Law School offers a condensed orientation session for new international law students, including workshops, information sessions, tours, and networking events with current students (no course credits included).
- Following the condensed law school orientation, spring semester exchange students will attend International Orientation with the Office of International Students & Scholars (OISS).
- Students should plan on arriving as early as possible to have more time to find housing and adjust to campus life (can arrive up to 30 days before semester start date).

ESTIMATED LIVING EXPENSES AND ADEQUATE FUNDING:

- The Statement of Adequate Funding should indicate minimum funds of:
 - One Semester- **\$12,073**
 - Full Academic Year- **\$23,448**
- This estimate includes the mandatory Student Health and Wellness fee (\$359), which provides access to the Student Health Center and wellness resources on campus.
- Health Insurance/Medical expenses are not included in the estimated living expenses.
 - Health/Medical Expenses (per semester) **\$1,786**
- Please note that adequate funding requirements are for immigration purposes and are based on estimates. Each student's actual expenses may vary depending on lifestyle.
- International students who are required to take the ESL course will be charged \$500 for tuition and should take into account additional living expenses during the summer.
- These expense estimates are based on the previous academic year. **Living expenses may vary within 3%**

HOUSING:

- Temporary on-campus housing is available during July, prior to fall orientation. (Ends by August 1st). To request temporary housing, submit a [temporary housing form](#).
- Students must find permanent off-campus housing on their own for the academic term.
- Deming Pavilion is the only housing for graduate students (mostly medical), however it is located on the downtown campus which is 20 min from the Law School. There is a free shuttle between the two campuses but Deming is not recommended since all classes, activities and events will take place on the uptown campus.
- Please see the [Off-Campus Housing page](#) for housing advice and resources.
- We recommend that properties **not** be rented sight unseen.
- You should plan on setting up temporary accommodations as you look for an apartment.

STUDENT SERVICES/FACILITIES:

Reily Center (recreation facility)	Technology Services	Shuttles
Social Activities and Clubs	Law School Intranet	Law Library
Office of International Students and Scholars	Tulane Campus Events	International Events

HEALTH INSURANCE (<https://oiss.tulane.edu/tulane-j-1-non-degree-and-scholar-health-insurance-plans>)

IMMUNIZATIONS (<https://campushealth.tulane.edu/patient-portal/immunization-compliance>)

- All J-1/J-2 visa holders must be covered by a [Tulane University Sponsored Health Policy](#) (GeoBlue or T-SHIP) Please review both plans to select the best option for you based on coverage and cost. Students will be required to select their health insurance plan at the time of applying.
- The Student Health and Wellness fee is a mandatory fee for all incoming Tulane students providing them with access to the health center on campus for any unexpected injury or illness.
- Exchange students must also complete [immunization requirements](#) from Tulane University Student Health Services prior to enrollment in classes.
- Students should plan to have these immunization forms completed prior to arrival in the US. Should you need to get immunizations once you arrive, you can go to the Student Health Center.

APPLICATION INFORMATION: ([Application link sent directly to nominated students](#))

The application should be submitted electronically along with the additional documents requested:

1. Passport
2. Nomination Letter signed by home institution
3. Academic Transcript (English)
4. TOEFL or IELTS score (If Native Language is not English)
5. Adequate Funding (details on application)
6. Health Insurance Declaration

VISA INFORMATION:

Visas are required for students that are not US citizens or Legal Permanent Residents to study on an exchange program at Tulane Law School. More information about visas can be found on the [Office of International Students & Scholars website](#).

CODE OF STUDENT CONDUCT:

All exchange students that study at Tulane University will be enrolled as a Tulane student and expected to follow the Code of Student Conduct. Please review the current [Code of Student Conduct](#) on the [Office of Student Conduct website](#). As a Tulane student, you will be granted all student rights and privileges and expected to follow all legal and academic obligations.